

JOB DESCRIPTION Climbing Leader

Job Title:	Climbing Instructor	Present Grade: 4
Department/College:	Sport, Facilities	
Directly responsible to:	Climbing Manager	
Supervisory responsibility for:	N/A	
Other contacts		
Internal: The post holder is required to liaise with a wide range of administrative and support staff including: <ul style="list-style-type: none">• Facilities (all services)• Students’ Union• Colleges• Safety Office		
External: <ul style="list-style-type: none">• Local Education Authority• Local teams & Clubs• National Governing Bodies		
Job Purpose: To be responsive to member needs, being regularly available to provide help and advice in the climbing wall. To deliver group training courses and other related climbing services to an exceptional level. To ensure safe and effective working practices are in place which are delivered to an exceptional level of customer standards.		
Major duties: <ol style="list-style-type: none">1. To supervise the climbing wall and bouldering cave areas.2. To provide security through observation of customers entering and leaving the climbing wall. Check membership cards and challenge unauthorized entrance to prevent inappropriate use of the area.3. To carry out induction training and specific classes and workshops – to include schools, local organisations and holiday camps.4. To advise on climbing techniques and movement styles.5. To ensure that excellent customer service is delivered at all times.6. Set bouldering problems and top rope routes.7. To ensure the highest level of hygiene and cleanliness are maintained both in the climbing area and storage areas for equipment.8. Promote health and safety and ensure procedures in the climbing wall are adhered to.9. Ensure all users follow strict climbing wall etiquette.10. To contribute to new ideas and make suggestions for the continual improvement of the services and procedures.		

11. To ensure regular maintenance checks are carried out and defective equipment removed from use. Report any faults immediately to the Climbing Manager and/or Operations Manager (Facilities).
12. To attend all training and meetings.
13. Respond to emergencies and carry out first aid as required.
14. To adhere to the Sports Centre Climbing Wall Operating Procedures.
15. To ensure that all activities are operated in accordance with Equal Opportunities Legislation and Equal Opportunities Policy.
16. To undertake any other duties, not specified above that are appropriate to the level and responsibilities of the post, which may involve aiding in any area of the Sports Centre.
17. To assist the Climbing Manager when necessary which is reasonably incidental to the role.